

# Self-Service Directory Management



## Self-service Group and Directory Management

GroupID Self-Service is a simple, yet powerful, web-based directory and group management solution that can immediately reduce administrative costs and increase the accuracy of Microsoft Active Directory. Providing self-service, GroupID enables end users to update their own directory information and manage groups based on controls the administrators set. Group management is enhanced as users can create and manage their own groups, opt-in and opt-out of groups based on the security setting for that group. Group renewals and expirations are administered and controlled within GroupID Self-Service. Save your administrators time and effort by putting control of pertinent data in the hands of the end-users.

## Save users and IT time

GroupID Self-Service increases productivity for both IT and the business. To take advantage of Active Directory, the information within it needs to be accurate. Users need to have a quick, easy and secure way to update their pertinent personal information. Some attributes should be editable by the user (mobile phone, home address), some should be editable by the user's manager (title, location) and some should only be editable by IT (email address). GroupID Self-Service gives all of these options with the additional ability to create workflows to give IT even more control, without more work.

According to a survey by Osterman Research, 81% of organizations manage their groups manually. This means that 4 out of 5 organizations have IT manually adding users to groups every time an employee is hired or changes positions. This takes up, on average, 6 hours per week per 1000 employees and, according to the same survey, 42% of users are still in the wrong distribution or security groups.

GroupID Self-Service delegates that burden onto a resource that has a vested interest in managing these groups, the users. A group owner can create a group, manage the membership, and make sure that the group is always accurate. The group owner can also open their group to allow other users to opt-in to the group. IT can control the whole process with simple to set workflow.

## Complete Group Lifecycle Solution

One of the issues of opening groups up to users is the proliferation of groups, something we call group glut. If there are no controls in place, too many groups are created or worse yet, once useful groups are left "cobwebbed" in the Global Address List. The solution to this is group lifecycle. There are four steps to a group's useful life:

### ● Creation

Give workflow to ensure that group is approved and/or meets naming conventions

### ● Use

During a group's useful life allow owners to manage groups and users opt-in and opt-out of groups

### ● Expiration

Define a lifecycle for group renewals and enforce that the owner has to actively renew a group to continue to using it

### ● Deletion

Once a group has expired and the owner has not renewed it, wait a set period of days to delete it, giving the owner a chance to "get it back"

*"We needed to extend our existing Microsoft investments and not build yet another in-house solution. We just communicated to the enduser and turned it on: no money spent on user training, no help desk calls: this was a very quick win on the long road to our IdM strategy. I never knew that an IdM project could be so easy!"*

*Director of Architecture  
Large Global Financial  
Services Organization*

GroupID Self-Service gives IT a complete group lifecycle solution, allowing users to manage their own groups but giving IT the control to keep it from getting out of hand.

## Group Management

GroupID is the industry's most complete end to end group management solution. Manage a group from creation to its usage to expiration and on to deletion. Give your end users the ability to manage their groups with IT's control.

- **Group Lifecycle**

Set an expiration policy on any and all groups. Group owner's are notified before a group expires and is given the ability to renew them. Make sure a group is still useful for the business before allowing it to clutter up your GAL with an old unwanted group.

- **Manage your own groups**

Group owners can manage the membership, lifecycle, and delivery restrictions on their groups. Add workflow to join groups, create restrictions on who can send to the group, and add/delete members.

- **Join & Leave groups**

Users can opt in or opt out of groups depending on their security levels.

- **Multiple owners**

Any amount of groups or users can manage a group. All owners receive the same rights. All owners receive workflow notifications. Have an assistant manage your group or delegate it to your favorite employee!

- **Workflow on group creation**

Allow users to create groups but give IT or their manager a chance to approve what they're doing. Enforce naming conventions or security levels.

- **Group security settings**

Private: nobody can join  
Semi-private: the owner has to approve the new member  
Semi-public: the owner is notified that there is a new member  
Public: anybody can join

## Delegated User Attribute Management

Allow end users to manage their own attributes, change passwords, and manage workflow requests through a customizable web interface into Active Directory.

- **Complete customization**

GroupID Self-Service allows you to set any fields to view, edit, or hide depending on a highly customizable set of roles. Allow only the users you want to manage attributes to manage them.

- **Notification & workflow**

Create workflow on any attribute changes with approvals going to managers, HR, help desk or admins. Very customizable and powerful workflow gives IT confidence in delegating.

- **Administrator Control**

- **Reset password**

Allow end users to reset their own password.

## Sharepoint Integration

## Phonebook Access

## Dynamic Schema Detection

## Cross Forest Support



### System Requirements

#### Operating System

Microsoft Windows XP Professional.  
Microsoft Windows Server 2003 family  
Microsoft Internet Information Server 6.0  
Microsoft .NET 2.0 required

#### Directory Services Supported

Microsoft AD with Exchange Server 2003  
Microsoft AD with Exchange Server 2007  
Microsoft AD with Exchange Server 2010  
Microsoft AD without Exchange Server

#### Other Client Side Internet Browsers

Any JavaScript 1.0 Compatible Browser  
Microsoft IE 5.0 or higher is recommended  
but not required

#### Hardware Recommended

2GHz Pentium IV or higher  
2GB RAM or higher  
100MB or more of hard drive space available  
for execution

### About Imanami

Imanami develops software that delivers Point Solutions for Identity Management. We focus on the high value milestones that you can realistically accomplish today and provide the quick wins, meaningful ROI and increased end user satisfaction that helps ensure internal company support for your IdM rollout.

#### Trial Software

30 Day Evaluation version at:  
[www.imanami.com/download](http://www.imanami.com/download)

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